ENERGY MANAGERS ASSOCIATION

Energy Management Theory Combined with Real World Applications

COURSE OVERVIEW

Course Title	SECR Compliance Course
Course Aim	Streamlined Energy & Carbon Reporting will extend reporting requirements to all large UK companies. This course aims to inform participants about the background and requirements of SECR, and give guidance on how to complete the process effectively within organisations.
Course Description	The course will examine the basis of the regulation, which companies need to comply, and the legal requirements. Material covered after the introduction will help participants to understand the processes needed to collect and report appropriate data, methodology, and the measures needed to be undertaken. Finally, the course will guide participants on how to present the information to company decision-makers, auditors, and Companies House.
Course Outcomes	The course will help you to understand: • Basic concepts contained within SECR • Scope of the regulations • Data collection methods for energy, gas, and transport • Creation and use of intensity metrics • Stated methodology used • Definition and scope of energy efficiency principal measures • Compilation of the report for auditors, Board of Directors, and Companies House
Course Structure and Features	This course is to be delivered as a 1 day workshop. The course structure outlined below is indicative as some sections may be amended to assure the best outcomes for participants. Participants are encouraged to contribute with their own experiences and examples. The course material such as slide pack, case studies and course activities and any other necessary information will be issued by the course tutor at the beginning of the course and throughout. Course Structure: 1. Opening 2. Scope of SECR & requirements 3. GHG and energy data collection 4. Intensity Metrics 5. Energy efficiency principal measures & narrative 6. Reporting methodology 7. Compilation and presentation of report

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Who Should Attend the Course	Any professional or team assigned with, or planning to undertake energy and carbon reporting of organisations or clients, or any professional interested in learning about the new regulations and how they can be implemented. As a guide, participants with the following job titles may be appropriate for the course: • Energy trainees • Energy graduates • Energy assessors • ESOS assessors • Estates staff/Managers • Facilities staff/Managers • Sustainability staff/Managers • Building/Property Managers
Prerequisites	• Course is taught in English; therefore, conversational knowledge of the language is required.
Further Information	Pre-reading: 1. Environmental Reporting Guidelines, HM Government January 2019. 2. The Companies (Director's Report) and Limited Liability Partnerships (Energy and Carbon Report) Regulations 2018. Post course assessment: After the course participants will be required to complete an assessment to test their knowledge, understanding, and application of the contents covered in this course. Certification: Participants who complete and pass the assessment will receive a certificate including 5 hours of Continuing Professional Development recognition.
Other Related Training Courses	Energy Assessments, Monitoring, Targeting and Validation Turning Data into Energy Savings Energy Management in Building Services Essential HVAC Controls and Optimisation Lighting – Basic Understanding On-site Electricity Generation
Cost	£450 + VAT